



# A.S. COLLEGE OF EDUCATION

(Recognized by NCTE Jaipur & Affiliated to Panjab University Chandigarh)

Kalal Majra, Khanna-Samrala Road,  
P.O. A.S. College, Khanna - 141402 Distt. Ludhiana (Pb.)

Tel. : 01628-226570  
: 01628-226170  
Fax : 01628-226570  
Web-www.ascekhn.com  
E-mail : asce\_khn@yahoo.com

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.**

**1 Anti-Ragging Cell: Convener: Principal, Members:**

- (a) Mrs Alka Sharma
- (b) Mr Hari Krishan
- (c) Mr Piyush Kant.

**Terms of reference:**

- To sensitize the students on the dangers of ragging.
- To take measure for the prevention of any means of Ragging either within or outside the college

**2 Grievance Redressal Cell:**

- (a) Mrs Harneet Kaur
- (b) Mrs Shilpy Arora

**Terms of reference:**

- To resolve the complaints, feedback and other grievances of the students community.
- The members of the Grievance Redressal Cell meet every quarter to review the complaints, if any and suggest appropriate modes of action.

**3 Sexual Harassment Cell:**

- (a) Mrs Harneet Kaur,
- (b) Dr Shilpy Arora

**Terms of reference:**

- To develop guidelines and norms for a policy against sexual harassment
- To develop principles and procedures for combating sexual harassment.
- To work out details for the implementation of the policy.
- To prepare a detailed plan of actions, both short and long-term
- To organize gender sensitization awareness programs.

*Harneet Kaur*

*Harneet Kaur*

Principal



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## **Internal Disciplinary Committee**

**The College also has an Internal Disciplinary Committee in place. The policy and list of committee members are as follow:**

Internal Disciplinary Committee Maintenance of discipline within the premises of the college is of utmost importance to foster a healthy environment of knowledge cultivation, individual growth and well-being of all stake holders. The College has a code of conduct and some general advisories on maintaining discipline within the college premise.

**The members of Disciplinary Committee are:**

**Convenor: Principal**

1. Dr. Shilpy Arora,
2. Ms. Harneet Kaur
3. Mr. Hari Krishan.

1. Students must wear and display visibly their Identity Cards during college hours inside the campus. In case of loss of Identity Card, a duplicate can be obtained only with the permission of the principal on payment of a fine of Rs. 50/-.

2. Students are expected to treat the members of the staff and their fellow students with courtesy both in and out of the college. There must be no disorderly or offensive conduct at any time.

3. Students must be in their classes and take their seats at the beginning of each period. They must not enter or leave the class room without permission.

4. College property, furniture, library books, etc. must be treated with due care.

5. Rules for the conduct of examinations placed on the Notice Board must be strictly observed.

6. Impersonation at roll-call is a punishable offence.

  
Principal  
A.S. College of Education



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7. Students are expected to be formally and decently dressed while in the college.
8. Smoking, chewing tobacco products, consumption of alcohol or spurious liquor, playing cards, spitting and loitering are strictly prohibited inside the college & hostel campus and shall invite severe punishmentdisciplinary action.

Hajir Khan

Principal  
A.S. College of Education  
Kalal Majra, Khanna-Samrala Road