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Kalal Majra, Khanna-Samrala Road, P.O. A.S. College, Khanna - 141402 Distt. Ludhiana (Pb.) Tel.: 01628-226570 : 01628-226170 Fax: 01628-226570 Web-www.ascekhn.com E-mail: asoe\_khn@yahoo.com

### Report and Photographs with caption and dates of Teacher's Orientation Programme for last five years (2016-2021)

#### TEACHER'S ORIENTATION:

- Before the commencement of the course Staff meetings are conducted to discuss and plan the course for accommodating proper feedback from stakeholders.
- Newly appointed faculty members are given proper orientation by the principal and senior faculty members
- The faculty members are active in subject associations and networking is there for orientation and professional development.
- Duties and responsibilities were allotted and proper orientation were given for smooth conduct of the course.
- Course plan, Action Plan and time table are prepared and distributed among staff members.

#### Session (2016-17)

#### Orientation towards new academic session (16/7/2016)

 A staff meeting was conducted for orientation of the faculty about the beginning of the new session. The discussion was regarding Admission Process, Faculty Development Workshop, Academic Calendar, Responsibilities of the year

True Translated Copy of the Meeting

#### Staff Meeting:

Date: 16/7/2016

Time: 12:00pm

Venue: Principal Office

Agenda: 1.) Regarding the Admission for 3rd Semester

2.) Regarding the Internship programme

#### Minutes of The Meeting:

- 1. The students will be asked to deposit the fee for 3<sup>rd</sup> Semester between 18-21 july 2016.
- 2. Two hundred per Students will be Charged for the 3<sup>rd</sup> Sem.
- 3. 700/ rupees will be Charged for the printed notebooks of Internship.
- 4. Mr. Piyush Sareen and Ms. Harneet Kaur will be on duty for the admission for the third Sem.
- 5. The following documents will be checked for the purpose of Admission:
  - a. Adhaar card
  - b. Photo

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c. Previous Roll no. of the college

- 6. 35000 rupees per Students will be charged
- 7. Assessment of Internees will be held for 50 marks by the concerned Schools.
- 8. The details of the Schools holding Internship are as follows:
  - A.S. Sr. Sec. School, Khanna.
  - M.G. Chopra Sr. Sec. School, Khanna.
  - D.A.V. Sr. Sec. School, Khanna.
  - · Hindi Putri Pathshala, Khanna.
  - · A.A. Ram Jain Girls Sr. Sec. School, Khanna.
  - Govt. Sr. Sec. School, Khanna.

One Teacher per School with the help of school mentor will be responsible for the Students undertraining as per following duties:

- a. Maintenance of Attendance record.
- b. Time table as per the school provisions.
- c. Record of School based activities.
- **d.** Remarks to be given as per Students performance.
- e. Selection of one leader of the group of Students (Per School).

9. It was also Suggested by the Head of practicing school that the pupil teachers must be trained to ensure the discipline in the school and follow the Time -Table as given by the school Time-Table Committee.

The meeting ended after deciding the above-mentioned points. Vote of Thanks was given to the Chairperson.

A.S. College of Education

Kalal Majra, Khanna-Samrala Road

for



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#### Responsibilities of the year (2016-17)

Conege Committees to	r the session 2016-17
Admission Committee	
Mrs. Harjit Kaur (Students admiss 2. Ms. Harneet Kaur (Students admiss 3. Ms. Yashoda Chopra (Re-verification ad 4. Mrs. Alka Sharma (Online admission Proc. Mr. Piyush Kant (Online admission Proc. Mr. Piyush (Mr. Piyush Kant (Online admission Proc. Mr. Piyush (Mr. Piyush Kant (Online admission Proc. Mr. Piyush (Mr.	dmission form) War par
Time -Table	
1. Mrs. Alka Sharma 2. Ms. Harneet Kaur Harmit	
Cultural Activities	
1. Mrs. Harjit Kaur Harri Kr 2. Ms. Harneet Kaur taumb h 3. Mr. Kamaljit Singh	
Hospitality	
1. Ms. Yashoda Chopra de la	
Campus Cleanliness	
1. Mrs. Harjit Kaur Hard Kes 2. Mr. Mandeep Kumar Handerble	
Lawn Maintenance	
Mrs. Harjit Kaur Harjit Kes Mr. Mandeep Kumar Manclubku Mr. Raghu Raj Verma	Officiating Principal

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Generator Committee	Turchan Committee
1. Mr. Piyush Kant 2. Mr. Mandeep Kumar Mancleyle 3. Mr. Manmohan Singh Alumni Cell  1. Mrs. Harjit Kaur Hary k 2. Mrs. Alka Sharma 2. Mrs. Alka Sharma 2. Mr. Piyush Kant  Students Scholarships  1. Ms. Yashoda Chopra Andre Siyurk 2. Mr. Avtar Singh	- Ms. Alka Shanne follo - Ms. Hannut kaus fan - Mr. Plyun keunt Plus - Mr. Avlan Singh Afra - Mr. Kamaljit Singh - Mr. Mandref Kuman Mandref Kuman Mandref Kuman
Placement Cell  1. Mrs. Harjit Kaur Hary Kr	
Activity Club  1. Ms. Harneet Kaur - Harnett Frances 2	
1. Mrs. Alka Sharma 2. Mr. Piyush Kant 3. Mr. Avtar Singh	
House Examination Committee	



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eaching Practice Cell	
A Company Comments	
Mrs. Harjit Kaur Hoff Kz	
2. Mrs. Alka Sharma A. A. Sharma & A. Ms. Yashoda Chopra & A. Ms. Harneet Kaur - hawat the	
3. Ms. Yashoda Chopra	
5. Mr. Piyush Kant - Nozs	
6	
7	
Internal Assessment Cell	
1. Mrs. Harjit Kaur Horlla	
2. IVII'S. Alka Sharma (9)	
3. Ms. Yashoda Chopra W	
4. Ms. Harneet Kaur Hamot by	
5. Mr. Piyush Kant	
Activity Record	
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1. Ms. Harneet Kaur Houset to	
2. Mr. Piyush Kant — Ci	
Proceedings / Meetings Record	
J 4 (	
1. Mrs. Harjit Kaur Hoff	
Academic Committee	
1 Mrs Alka Sharma	
1. Mrs. Alka Sharma 2. Ms. Yashoda Chopra	
3. Mr. Piyush Kant — Rich	
Morning Assembly Committee	
1. Ms. Yashoda Chopra Chope 2. Ms. Harneet Kaur Agament Co	
1. IVIS. Tashoda Chopra OFF	



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Discipline	Committee
Discipline	Committee

- 1. Mrs. Harjit Kaur
- 2. Mr. Avtar Singh
- 3. .....

#### Seating Arrangement

- 1. Mrs. Harjit Kaur †
- 2. Mr. Kamlajit Singh
- 3. Mr. Mandeep Kumar Mauellelo le
- 4. Mr. Parveen Kumar Forton
- 5. Mr. Raghu Raj Verma Ragh Ry Vonn
- 6. Mr. Manmohan Singh

#### **Decoration Committee**

- 1. Ms. Harneet Kaur front by
- 2. .....

- 3. Mr. Kamaljit Singh & 4. Mr. Parveen Kumar Januar Landon Landon (10- Students can be involved for BB work/N.B.etc.)

#### Reception Committee

- 1. Ms. Harneet Kaur Hopmit V
- (5- Students can be trained to receive guest)

#### **Press Secretary**

- 1. Mrs. Harjit Kaur Haman on
- 3. Mr. Piyush Kant <
- 4. Mr. Kamaljit Singh

Officiating Principal



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	College Comm	ittees for the sessio	n 2016-17	
	Grievance Redressal cell			
	(1) Ms Harjeet Kaur Ho (2) Ms Harneet Kaur Ho (3) Mr Pivush Kant	pt Ker		
	(2) Ms Harneet Kaur			
	(3) Mr Piyush Kant	a Care		
	(4) Sukhdeep Singh(Student) (5) Gurman Singh Gurma	Seychogeaf Lyl		
	(5) Gurman Singh Yurm	me - o		
	(6) Sapinder Kaur			
<u>A</u>	nti-Ragging			
	(1) Ms Harjeet Kaur Ho (2) Ms Harneet Kaur Ho (3) Mr Piyush Kant	JJ Ker		
	(2) Ms Harneet Kaur "#~			
	(3) Mr Piyush Kant			
	(4) Rupinder Kaur kaur			
	(5) Sapna Sapna	arres e d	Parl	
	(5) Sapna Sapna (6) Ram Prakash Singh Ro	mflarkash o		
	mmittee against Sexual Ha	arassment Committe	e <u>e</u>	
	(1) Alka Sharma			
	(2) Piyush Kant			
	my y y 17 1 A			
	4) Simran Rani(Student)	mign Rade		
	5) Alpana Bhalla ADA	ie Bha		
	S) Alpana Braham Color	and Sons	e	
	4) Simran Rani(Student) S 5) Alpana Bhalla Alfr 6) Ram Prakash Ramf	aupasi.		
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			Officiating Prin	cipal
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		Principal MW atio		
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A.S.COLLEGE OF EDUCATION KALAL-MAJRA College Committees for the session 2016-18

#### Hospitality

1. Mrs. Shilpy Arora

### Students Scholarships

1. Ms. Rupinder Kaur

#### **Administrative Committee**

1. Ms. Rupinder Kaur

#### **House Examination Committee**

1. Ms, Rupinder Kaur

#### **Teaching Practice Cell**

- 1. Mrs. Shilpy Arora
- 2 Ms. Rupinder Kaur
- 3. Mrs. Bhawna.

## 4. Ms. Maninder Kaur

### Internal Assessment C

- 1. Mrs. Shilpy Arora
- 2 Ms. Rupinder Kaur
- 3. Mrs. Bhawna B
- 4. Ms. Maninder Kaur

#### Activity Record

1. Mrs. Shilpy Arora

#### **Academic Committee**

1. Ms. Harneet Kaur

#### Morning Assembly Committee

1. Ms. Maninder Kaur

#### **Decoration Committee**

1. Ms. Maninder Kaur

#### Reception Committee

L. Ms. Maninder Kaur

#### **Press Note**

1. Mrs. Bhawna

#### Placement Cell

Ms. Rupinder Kaur

Extersion Adultes

1. Mas 8W/by Above &

Principal



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(2017-2018)

#### Orientation towards new academic session (4/5/2017)

 A staff meeting was conducted for orientation of the faculty about the beginning of the new session. The discussion was regarding Admission Process, Faculty Development Workshop, Academic Calendar, Responsibilities of the year.

True Translated Copy of the Meeting

Staff Meeting 04 May, 2017

#### Agenda:-

1. B.Ed Registration and Admission

Minutes of the meeting on 04 May, 2017 Venue: Principal Office Time: 10:50 am

#### Suggestions:

- Online Form filling Process will be managed by Mrs.Alka Sharma and Mrs. Harneet Kaur, Ms. Rupinder Kaur and Mr. Piyush Kant.
- A Help Desk will be created for the convenience of students and Mrs. HarjeetKaur, Dr. ShilpyArora and Ms. Yashoda Chopra and Ms. Rupinder Kaur will facilitate the students regarding B.Ed admission.
- Phone Calls to degree holders regarding their placements will be done by Mrs. Harjeet Kaur, Ms. Yashoda Chopra and Ms. Rupinder Kaur.
- All the university correspondence regarding admission process including subject combinations will be provided by Mr. Avtar Singh.
- · Workshop regarding Faculty development will be managed by Mrs.Alka Sharma.
- Record of Academic Calendar for the session 2015-16, 2016-17 will be managed by Mrs. Harjeet Kaur.
- library work will be Updated by Mr. Ranjit Singh and Mr. Kamaljit Singh.
- Craft Practical's regarding Gardening, candle Making, teaching through Drama and music and Art and Craft will be managed by Mrs. Harjeet Kaur, Mrs. Harneet Kaur and Ms. Maninder Kaur.

The meeting ended after deciding the above-mentioned points. Vote of Thanks was given to the Chairperson.

for



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#### Responsibilities of the year (2017-18)

#### A.S.COLLEGE OF EDUCATION KALAL-MAJRA College Committees for the session 2017-18 Admission Committee (Students admission & documents verification) 1. Mrs. Harjit Kaur (Students admission & documents verification) 2. Ms. Harneet Kaur (Students admission & documents verification) 3. Mrs. Shilpy Arora (Re-verification admission form) 4. Ms. Yashoda Chopra (Re-verification admission form) 5. Ms. Rupinder Kaur (Online admission Process) 6. Mrs. Alka Sharma 7. Mr. Piyush Kant (Online admission Process) Time-Table 1. Mrs. Alka Sharma 2. Ms. Harneet Kaur 4 Cultural Activities 1. Mrs. Harjit Kaur 2. Ms. Hameet Kaur 3. Ms. Rupinder Kaur 4. Ms. Maninder Kaur 5. Mr. Kamaljit Singh Hospitality 1. Ms. Harneet Kaur H 2. Mrs. Shilpy Arora 3. Mr. Avtar Singh 4. Mr. Kamaljit Singh Campus Cleanliness 1. Mrs. Harjit Kaur + 2. Mr. Ranjit Singh 3. Mr. Mandeep Kumar N 4. Mr. Parveen Kumar 5. Mr. Balwinder Singh 6. Mr. Manmohan Singh Lawn Maintenance 1. Mrs. Harjit Kaur 2. Mr. Ranjit Singh 3. Mr. Mandeep Kumar Ma 4. Mr. Raghu Raj Verma Officiating Principal

1



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## Generator Committee

- 1. Mr. Piyush Kant
- 1. Mr. Myush Kani 2. Mr. Mandeep Kumar Mandubla
- 3. Mr. Manmohan Singh

## Alumni Cell

- 1. Mrs. Harjit Kaur 1 2. Mrs. Alka Sharma 3. Mrs. Harneet Kaur How

## Students Scholarships

- 1.Ms. Yashoda Chopra
- 2.Mrs. Shilpy Arora
- 3. Ms. Rupinder Kaur (gua
- 4. Mr. Avtar Singh

## Placement Cell

- 1. Mrs. Harjit Kaur
- 2. Ms. Harneet Kaur 3. Ms. Rupinder Kaur Vo

## Activity Club

1.Ms. Harneet Kaur Har 2.Ms. Maninder Kaur

## Administrative Committee

- 1. Mrs. Alka Sharma
- 2. Ms. Rupinder Kaur Tunk
- 3. Mr. Piyush Kant
- 4. Mr. Avtar Singh

# **House Examination Committee**

- 1. Mrs. Alka Sharma
- 2. Ms. Harneet Kaur
- 3. Ms. Rupinder Kaur Jaur
- 4. Mr. Avtar Singh

Officiating Principal

Principal A.S. College of Education



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## **Teaching Practice Cell**

- 1. Mrs. Harjit Kaur
- 2. Mrs. Alka Sharma
- 3. Ms. Yashoda Chopra
- 4. Ms. Harneet Kaur Ho
- 5. Mrs. Shilpy Arora
- 6. Ms. Rupinder Kaur
- 7. Mr. Piyush Kant

## Internal Assessment Cell,

- 1. Mrs. Harjit Kaur
- 2. Mrs. Alka Sharma
- 3. Ms. Yashoda Chopra
- 4. Ms. Harneet Kaur +
- 5. Mrs. Shilpy Arora
- 6. Ms. Rupinder Kaur
- 7. Mr. Piyush Kant

## **Activity Record**

- 1. Ms. Harneet Kaur
- 2. Mrs. Shilpy Arora
- 3. Mr. Piyush Kant

## Proceedings / Meetings Record

1. Mrs. Harjit Kaur

## **Academic Committee**

- 1. Mrs. Alka Sharma
- 2. Ms. Yashoda Chopra
- 3. Ms. Harneet Kaur
- 4. Ms. Rupinder Kaur
- 5. Mr. Piyush Kant

# Morning Assembly Committee

- 1. Ms. Yashoda Chopra
- 2. Ms. Harneet Kaur +
- 3. MS. Maninder Kaur

· A.S. College of Education



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#### Discipline Committee

- 1. Mrs. Harjit Kaur 1/0
- 2. Mrs. Shilpy Arora
- 3. Ms. Maninder Kaur
- 4. Mr. Avtar Singh

#### Seating Arrangement

- 1. Mrs. Harjit Kaur 17 2. Mr. Kamlajit Singh
- 3. Mr. Ranjit Singh
- 4. Mr. Mandeep Kumar 5. Mr. Parveen Kumar
- 6. Mr. Raghu Raj Verma
- 7. Mr. Manmohan Singh

#### **Decoration Committee**

- 1. Ms. Harneet Kaur 4
- 2. Ms. Maninder Kaur
- 3. Mr. Kamaljit Singh
- 4. Mr. Parveen Kumaro
- 5. Mr. Raghu Raj Verma
- (10- Students can be involved for BB work/N.B.etc.)

#### Reception Committee

- 1. Ms. Harneet Kaur +
- 2. Ms. Maninder Kaur
- (5- Students can be trained to receive guest)

#### Press Note

- 1. Mrs. Harjit Kaur
- 2. Ms. Harneet Kaur
- 3. Mr. Piyush Kant
- 4. Mr. Kamaljit Singh

#### Purchase Committee

- 1. Mrs. Harjeet Kaur
- 2. Mrs. Alka Sharma
- 3. Mrs. Harneet Kaur
- 4. Mr. Piyush Kant
- 5. Mr. Avtar Singh
- 6. Mr. Kamaljit Singh Ve
- 7. Mr. Mandeep Kumal Mewaluble

Officiating Principal



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### Anti Ragging Cell

- 1. Mrs. Alka Sharma
- 2. Ms Rupinder Kaur
- 3. Ms. Maninder Kaur
- 4. Mr. Piyush Kant

### Grievance Redressal & Sexual Harassment cell

- 1. Ms. Harneet Kaur H
- 2. Mrs. Shilpy Arora

#### Legal Aid cell :-

- 1. Mrs. Harjeet Kaur Hand to
- 2. Mrs. Shilpy Arora

### Guidance & Placement cell:-

- 1. Mrs. Harjeet Kaur 1/0 pt Ko
- 2. Mrs. Harneet Kaur H 3. Ms. Rupinder Kaur

Officiating Principa

Principal



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(2018-2019)

#### Orientation towards new academic session (16/7/2018)

 A staff meeting was conducted for orientation of the faculty about the beginning of the new session. The discussion was regarding Admission Process, Faculty Development Workshop, Academic Calendar, Activity Record, Time Table and Responsibilities of the year.

#### True Translated Copy of the Meeting

#### Staff Meeting 16 July, 2018

#### Agenda

- B.Ed Admission
- Teaching Practice of 3<sup>rd</sup> Semester

Minutes of the meeting on16 July, 2018 Venue: Principal Office Time: 10:30 am

#### Suggestions:

- A Help Desk will be created for the convenience of students and Mrs. Harjeet Kaur, Dr. Shilpy Arora and Mr. Hari Krishan will facilitate the students regarding B.Ed admission.
- 2. The dates for the admission of 3<sup>rd</sup> semester will be 17,18 and 19 july, 2018 and all the students must bring Aadhar card copy and passport size photograph for this purpose.
- 3. Roll numbers of 3<sup>rd</sup> semester will start from 501.
- 4. Online choice filling for the 1<sup>st</sup> semester students was from 12-20 july and Mrs Alka Sharma and Mrs. Harneet Kaur will manage this process.
- Re- Verification of admission forms for the 3<sup>rd</sup> semester students will be managed by Mrs Alka Sharma and Mrs. Harneet Kaur.
- 6. Activity Record will be managed by Mrs Alka Sharma and Mrs. Harneet Kaur.
- 7. Time- Table will be managed by Mrs Alka Sharma and Mrs. Harneet Kaur.
- Conduction of morning Assembly will be managed by Mrs Harjeet Kaur and Mrs. Bhawna Sharma.
- Conduction of House Exam will be managed by Mrs Alka Sharma and Mrs. Harneet Kaur and Mr. Avtar Singh.
- Responsibility regarding Scholarships will be managed by Dr. Shilpy Arora, Mr. Hari Krishan and Mr. Ranjit Singh.
- 11. Responsibility regarding Hospitality will be managed by Mrs. Harneet Kaur, Dr. Shilpy Arora, and Mrs. Bhawna Sharma.
- Responsibility regarding Guidance and Placement will be managed by Mrs Harjeet Kaur and Mrs. Harneet Kaur.
- 13. Responsibility regarding Grievance Cell will be managed by Dr. Shilpy Arora, Mrs. Harneet Kaur.
- 14. Internship workshop of 3<sup>rd</sup> sem. will be held from 19/07/2018. It was also Suggested by the Head of practicing school that the pupil teachers must use our science labs and

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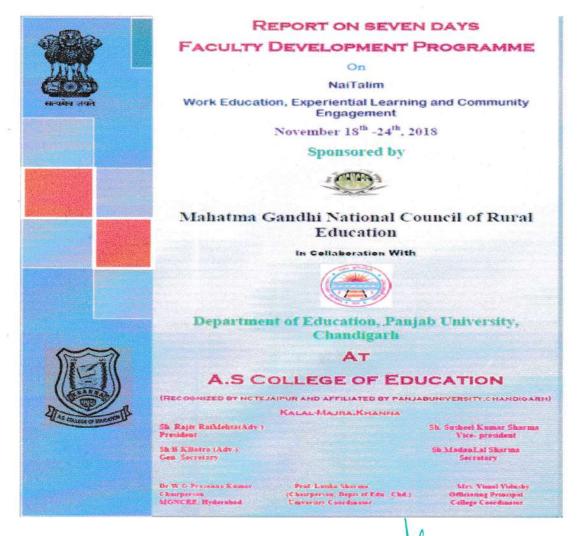
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computer labs while teaching their topics and also provide remedial teaching in the form of extra classes to the needy students.

15. The alumnus of the college also suggested for pupil teachers to use ICT tools in the schools for effective presentation of the lessons to make teaching learning more interesting.

The above mentioned decisions were unanimously accepted and the staff members thanked the principal.

A faculty development workshop was organized in the college to orient the teachers towards Nai Talim and Experiential Learning from 18/11/2018 to 24/11/2018. The detailed report is as follows:



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#### Day 1

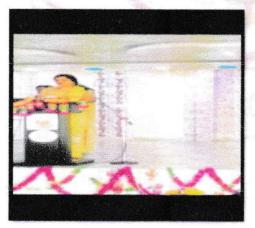
A.S. College of Education Khanna, organised "Seven Days Faculty Development Programme" in association with Panjab University, sponsored by Mahatma Gandhi National Council of Rural Education (Hydrabad), Ministry of Human Resources Development, Government of India from 18 Nov. to 24 Nov. 2018.

Prof. Nandita Singh (Co-coordinator interdisciplinary Center for Swami Vivekananda Studies, Panjab University, Chandigarh and the University Coordinator of this programme) was the Chief Guest and Sh. Tarsem Bahia. (Former Principal, A.S.College of Khanna) was Guest of Houour of this programme. Sh. Priyavart Sharma & Priyank Goswami (Faculty Members and Programme Co-ordinators from MGNCRE, Hydrabad). Sh. Madan Lal Sharma (Secretary A.S. College of Education). Sh. Sudershan Verma (Secretary A.S. College, Khanna), Dr. Vijay Laxmi (Principal, D.D. Jain College of Education, Ludhiana) and faculty members of various educational institutions graced the function with their presence.

The Program started with Jyoh Prajwalan ceremony followed by the Panjab University Anthem.







Dr. Shilpy Arora gave a brief introduction Faculty Development Programme- Nai Talim, Work Education, Experiential learning and Community Engagement. She said This programme is focus to promote Gandhiji, ideas to give education to human for productive work and permote dignity of labour.

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Then Dr. Shilpy Arora gave a brief introduction about Guest of Honour Sh. Tarsem Bahia sir and requested him to share his views. She explained the meaning of Nai Talim and Experiential learning and also elaborate that how can a teacher educator can apply it in everyday teaching by giving latest examples and information in the field of education.





Then Dr. Shilpy Arora gave a brief introduction about Chief Guest Prof. Nandita Singh and requested her to share her views. He relate and compare the Nai Talim with the old education system by giving examples of personal experiences. He said today is the need to bring the old education system where education was based on the wok and crafts with changes suitable to present scenario.

Then Dr. Shilpy Arora gave a brief introduction about Sh. Priyavart Sharma (Faculty Member and Programme Coordinator from MGNCRE, Hydrabad) and requested him to share his views. He elaborate about the Faculty Development Programme and the objectives which have to achieved during the programme.



After that Management Members and Off. Principal gave award of honour to Chief Guest and Guest of Honour. Then Dr. Shilpy Arora requested Mrs. Vimal Vidushy, (Off. Principal of Tollege) to gave a vote of thanks. She thanked the Chief Guest, Guest of Houour, Management Members, Programme Co-ordinators and all the participants from various colleges of Punjab.

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After lunch break, In the first session i.e. "Nai Talim for School Curricular Areas" of the Programme, All participants were divided into groups and told them to give a innovative name. Groups had given the names like Arybhatta, Einstein, Mahatma Gandhi, Arya Samaj etc. Then the groups were instructed to frame the activities and also given a format to fill according to the activity framed on the different topics from class VIth to Xth curriculum as given in the book "Nai Talim". Then each group presented that activity. The session was concluded with suggestions regarding reforms in curriculum as according to objectives of Mahatma Gandhi.











After tea break in the last session- 'Nai Talim and NCF 2005, NCFTE 2010 and RTE 2009', all participants listen the audio of National Curriculum Framework (NCF-2005), NCFTE 2010 and RTE 2009. Then all participants discuss the obstacles occurring in implication and execution of NCF. NCFTE and RTE in our present system.

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#### Day-2

Second day started with the discussion on NCF 2005, NCFTE 2010 and RTE 2009 to recap the key learning points. To find the real implication of Nai Talim, in session- 'Nai Talim Film (Case Method for Work Education)', a documentary video of Anand Niketan School was shown to the participants of FDP. In that school the curriculum is based on learning by doing and skill oriented activities like doing work in fields to get knowledge about agriculture, packaging, household activities, economic activities etc.



The second video of Baba Aya Singh School, Riarki Gurdaspur, was shown to participants. In that school students are very much self reliant. Whole administration of school is under the control of students themselves like teaching, examination, cleanliness etc. In that school there is no teacher, senior students teach the juniors. In that school environment is totally different from the environment of present general schools.

After tea break, there was a discussion on videos by the participants and all express their views and try to find out the loops and holes in our present education system.



In next session-'Education relating to life-Work Education and its implications', all the participants were divided into groups and told them to give a innovative name. Groups had given the names like Leader group, Galaxy etc. Then the groups were instructed to frame the activities and also given a format to fill according to the activity framed on the different topics from the assigned typology of class list to V<sup>th</sup> curriculum as given in the book 'Nai Talim'. All participants prepared creative lesson plan based on particular format covering the domains: Head (Cognitive)-knowledge, Heart (Affective)-Attitude, Psychomotor (Hand)-Skill and then presented by each group and handover the document of format to MGNCRE coordinator.

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After lunch break, in the next session-'Work Education' a workshop on craft was organized. All participants made caps from newspapers and eye masks from paper. All enjoyed and learn a lot in that skill oriented session and how to apply in classroom.





Day- 3

Third day started with Meditation. For the session- Analysis of B.Ed Curriculum and preparing Work Education activities, the participants were divided into groups to an experiential learning activities with steps, precautions, tools, checklists and evaluation from B.Ed Curriculum on the objective of Nai Talim and presented by the group members.





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After tea break, in next session-'Work Education', Candle making workshop was organized. Mrs. Karmandeep Kaur taught different designs of candles from different types of wax and all participants made candles with great zeal and enthusiasm. All enjoyed a lot by learning skill oriented -work.

Two children from Khanna demonstrate the Dhol (Musical Instrument) made by themselves with waste material. They also learn how to play dhol from You-tube. It is not only the big achievement of them but also for a society for having human resources like them.



After lunch break, in the next session- an activity was organized in which a massage was given to transfer one to another to enhance the listening skill.





In the next session Prof. Latika Sharma (Champerson, Department of Education, P.U. Chandigarh) share her views on the topic "How to develop Social Commitment among students" through different activities and model presentation. She organized many activities based on the objectives of Nai Talim.

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After tea break there was clay modeling session in which different teams made different things from clay. All participants actively participated as all got an opportunity to show their creativity through clay modeling.



In the last session, off. Principal Mrs. Vimal Vidushy discuss about PRA and PLA based on next day field visit. She discussed about what thing: have to keep in mind like resources, areas to be covered, problems to be discussed with villagers, material required to execute the activities etc. during field visits.



Day -4

On the fourth day of FDP all participants visited Govt. Sen. Sec. School Lalheri, where all participants executed the activities framed on first and second day. All the teams actively performed the activities with school children like different shapes of geometry, adjectives, perimeter of the different shapes, conductor and insulator etc. and evaluate the learning. Students of the school participated enthusiastically





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After school visit there was tea break and then all the FDP participants move to village Rahoun to communicate the people of village. Each team given different areas to cover different issues like issues related to youth, women, old persons, farmers and health issues etc. All teams survey the community and closely interact with villagers accordingly and find many problems like lack of awareness, sanitation, water problems etc.. Participants come to know about their skills, living style, simplicity, hentage, goodness, cooperation, belongingness and other values which are decreasing day by day from our India. It was a great opportunity for all the participants to visit real world of work where people do hand work like dam, diya and tokin making etc.











After lunch all teams draw social mapping with the help of collected data in which they have shown the various resources of the village.

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#### Day 5

On the fifth day all participants went to Doraha College of Education, Doraha, where all participants in groups executed the activities framed on third day of programme, like kitchen gardening, communication, farming etc. All groups facilitate the B.Ed students with experiential manner. Asst. Prof. Hari Krishan from A.S.College of Education taught the students with meditation activity with which they can increase their concentration power in studies as well as in their life.





After tea break our Programme Co-ordinator Sh. Priyavert thanked the Principal of Doraha College of Education. Then Mr. Sandeep Sawhney (Principal, Doraha College of Education) thanked to participants of FDP to taught and to executed activity based on Nai Talim and Experiential Learning and also to encourage their students.

After that all participants visit 'Mughal Sarai' in Doraha and appreciated the skill work done at the time of Mughals



After the lunch break in the next session all share views regarding the visit in Govt. Sen. Sec. School, lalheri, village Rahoun and Doraha Colege of Education, Doraha. At last Mr. Priyank Goswami (Programme Co-ordinator) sum up the session.

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#### Day-6

All groups exchanged their views about the school and community visit where they discuss about the problems faced by schools like lack of infrastructure, lack awareness among parents etc. They also discuss about the problems faced by the villagers like lack of facilities, lack of awareness, problems concerning



After tea break a workshop on 'Work Education' was organized in which Dr. Sushma Singla (Asso. Prof. A.S. College for Women. Khanna) taught how to make Rangoli colours with wood powder and marble. She also taught Tie and Dye of cloths. All participants actively participated and made tie and die clothes. She also discussed how these activities will help in making students self-reliant.





After Lunch break a Book 'Naya Janoon' was given to each group. Different chapters to read were distributed among different groups and were instructed to read. Each person analysed the chapter after reading.

After Tea break all groups were instructed to write report on all the days of workshop.

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#### Day 7

Seventh Day started with discussion about college visit. All discussed about the activities performed during college visit. Dr. Ajay shared the activity of vermicomposting, which is an organic fertilizer prepared with the help of earthworms. Mrs. Sangeeta shared the activity of kitchen gardening by the use of waste cardbox and plastic papers. Dr.Gurwinder shared the views concerning awareness about employment through media. Mrs. Kavita taught meditation to all the participants of FDP which was executed by Mr. Hankishan in Doraha College of Education. All felt very relaxed after doing meditation.

After tea break, all groups had given presentation about whole six days activities; school and community visit and exchange their views.

After Lunch break, Valedictory function was held. Dr. Karamjeet Singh (Resistrar, Panjab University, Chandigath) was the Chief Guest and Prof. Latika Sharma (Chairperson, Department of Education, Panjab University, Chandigath) and Sh. Tarsem Bahia. (Former Principal, A.S.College of Khanna) were Guest of Honour of the programme. Sh. Priyavart Sharma & Priyank Goswami (Programme Co-ordinators from MGNCRE Hyderabad, Members of Management), Adv. Sh. Rajeev Rai Mehata (President, A.S. High School, Khanna Trust and Management). Sh. Madan Lal Sharma (Secretary A.S. College of Education), Sh. Sudershan Verma (Secretary A.S. College, Khanna), Adv. Sh. Naveen Thaman (Secretary A.S. Group of Institute), Adv.Sh. Paramjeet Singh (Member, A.S. High School, Khanna Trust and Management), Sh. Shaminder Singh (Secretary, A.S. Modern Sen. Sec. School, Khanna), Sh. Dinesh Sharma (Secretary, M.G.C. School, Khanna), Sh. Paramjeet Setia (Journalist), Dr. Vijay Laxmi (Principal, D.D. Jain College of Education, Ludhiana), Dr. Neetu Ohri (Principal, Guru Nanak College of Education, Gopalpur) and faculty members from various educational institutions graced the function with their presence. Mrs. Vimal Vidushy (off Principal) gave a formal speech in which she welcomed all the distinguished guests and dignitaries.





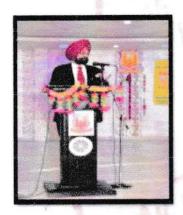


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Then Dr. Shilpy Arora gave a brief description about activities performed during seven day faculty development programme through power point presentation.





Then Dr. Shilpy Arora gave a brief introduction about Chief Guest Dr. Karamjeet Singh (Resistrar, Panjab University) and requested him to share his views. He elaborate the Nai Talim by giving number of examples and stories.

Then Dr. Shilpy Arora gave a brief introduction about Guest of Houour Prof. Latika Sharma (Chairperson, Department of Education, Panjab University, Chandigarh) and requested her to share her views. She discuss about all the activities and appreciate the work done by all the participants of FDP.



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After that Management Members and Off. Principal gave award of honour the Chief Guest and Guest of Honour with token of

Then in valedictory ceremony participants awarded with were certificates





Then Dr. Shilpy Arora requested Sh. Tarsem Bahia. (Former Principal, A.S.College of Khanna) to gave a vote of thanks. He thanked the Chief Guest, Guest of Houour, Management Members, Programme Coordinators and all the participants from various colleges of Punjab.

Seventh Day faculty Development program was full of activities, new experiences relation of Nai Talim with old education, learning through experiences and with the engagement of community. The programme was commemorated with the recitation of national Anthem



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#### Responsibilities of the year (2018-19)

#### A.S.COLLEGE OF EDUCATION KALAL-MAJRA

#### College Committees/Cells for the session 2018-19

Admission Committee

1 Mrs. Harjeet Kaur

2. Dr. Shilpy Arora 3. Mr. Hari Krishan

4. Mrs. Alka Sharma

5. Mrs. Harneet Kaur 6. Mr. Piyush Kant

(Students admission & documents verification)

(Students admission & documents verification) (Students admission & documents verification)

(Re-verification admission form & Online admission Process) (Re-verification admission form & Online admission Process)
(Online admission Process)

Administrative Committee

1. Mrs. Alka Sharma

1. Mrs. Harneet Kaur

3. Mr. Piyush Kant

4. Mr. Avtar Singh

Academic Committee

L. Mrs. Alka Sharma

2. Mrs. Harneet Kaur #

3. Mr. Piyush Kant 3

**Activity Record Committee** 

Mrs. Harneet Kaur

2. Dr. Shilpy Arora

3. Mr. Piyush Kant

Time -Table Committee

1. Mrs. Alka Sharma

2. Mrs. Harneet Kaur Ho

Morning Assembly Committee

I. Mrs. Harjeet Kaur of a f Ko 288

House Examination Committee

1. Mrs. Alka Sharma

2. Mrs. Harneet Kaur +

3. Mr. Avtar Singh

Students Scholarships

1. Dr. Shilpy Arora A 2. Mr. Hari Krishan

3. Mr. Avtar Singh\_1 \*\*

4. Mr. Ranjit Singh Cod d



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#### A.S.COLLEGE OF EDUCATION KALAL-MAJRA

College Committees/Cells for the session 2018-19

#### Discipline Committee,

- 1. Mrs. Harjeet Kaugal
- 2. Dr. Shilpy Arora
- 3. Mr. Dilpreet Singh
- 4. Mr. Avtar Singh

#### Cultural Committee

- 1. Mrs. Harjeet Kaur A
- 2. Mrs. Harneet Kaur
- 3. Mr. Hari Krishan
- 4. Mrs. Bhawna
- 5. Mr. Piyush Kant
- 6. Mr. Kamaljit Singh

#### **Hospitality Committee**

- 1. Mrs. Harneet Kaur Hy
- 2. Dr. Shilpy Arora
- 3. Mrs. Bhawna
- 4. Mr. Avtar Singh
- 5. Mr. Kamaljit Singh

#### **Decoration Committee**

- 1. Mrs. Harneet Kaur th
- 2. Mrs. Bhawna
- 4. Mr. Kamaljit Singh
- 5. Mr. Parveen Kumar
- 6. Mr. Raghu Raj Verma
  - (10- Students can be involved for BB work/N.B.etc.)

#### Reception Committee

- 1. Mrs. Harneet Kaur

(5- Students can be trained to receive guest)

#### Seating Arrangement Committee

- I. Mrs. Harjeet Kaur Ha
- 2. Mr. Ranjit Singh
- 3. Mr. Kamlajit Singh & Mandeeb Kumal Mandeeb Kumal
- 5. Mr. Parveen Kumar
- 6. Mr. Raghu Raj Verma
- 7. Mr. Manmohan Singh
- 8. Mr. Robin Kumar , Regin

Officiating Principal



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A.S.COLLEGE OF EDUCATION KALAL-MAJRA

College Committees/Cells for the session 2018-19

## Campus Cleanliness Committee

- 1. Mrs. Harjeet Kaur-Ja-
- 3. Mr. Mandeep Kumar Mandub ku
- 4. Mr. Parveen Kumar
- 5. Mr. Robin Kumar Robin k-
- 6. Mr. Manmohan Singh

## Lawn Maintenance Committee

- 1. Mr. Hari Krishan
- 2. Mr. Dilpreet Singh
- 3. Mr. Mandeep Kumar Mandub k
- 4. Mr. Raghu Raj Verma

### Generator Committee

- 1 Mr. Piyush Kant 2 Mr. Mandeep Kumar Manduko ku
- 3. Mr. Manmohan Singh

#### Purchase Committee

- 1. Mrs. Harjeet Kaur
- Mrs. Alka Sharma
- 3. Mrs. Harneet Kaur
- 4. Mr. Hari Krishan 5. Mr. Piyush Kant
- 6. Mr. Avtar Singh
- 7. Mr. Kamaljit Singh
- 8. Mr. Mandeep Kumar Mancheb ken

### Alumni Cell

- 1. Mrs. Harjeet Kaur
- 2. Mrs. Alka Sharma
- 3. Mrs. Harneet Kaur the

## Teaching Practice Cell

- 2. Mrs. Alka Sharma
- 3. Mrs. Harneet Kaur 12.
  4. Dr. Shilpy Arora
- 5. Mr. Hari Krishan
- 6. Mrs. Bhawna
- 7. Mr. Dilpreet Singh,
- 8. Mr. Piyush Kant

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## A.S.COLLEGE OF EDUCATION KALAL-MAJRA

College Committees/Cells for the session 2018-19

Internal Assessment Cell

- 1. Mrs. Harjeet Kaur
- 2. Mrs. Alka Sharma 3. Mrs. Harneet Kayr Am
- 4. Dr. Shilpy Arora
- 5. Mr. Hari Krishan
- 6. Mrs. Bhawna
- 7. Mr. Dilpreet Singh,
- 8. Mr. Piyush Kant

Proceedings / Meetings Record

1. Mrs. Harjeet Kaur Harj

Guidance & Placement Cell

- 1. Mrs. Harjeet Kaur Hart 18 2. Mrs. Harneet Kaur Hart 18
- 3. Mr. Hari Krishan

Activity Club

- 1.Mrs. Harneet Kaur W
- 2. Mrs. Bhawna

Anti Ragging Cell

- 1. Mrs. Alka Sharma
- Mr. Hari Krishan

4. Mr. Piyush Kant

Grievance Redressal & Sexual Harassment cell

- I. Mrs. Harneet Kaur the
- 2. Dr. Shilpy Arora

- Press Note

  1. Mrs. Harjeet Kaur

  2. Dr. Shilpy Arora

  Press Note

  1. Mrs. Harjeet Kaur

- 1. Mrs. Harjeet Kaur
- 2. Mrs. Harneet Kaur Hon
- 3. Mrs. Bhawna

- 4. Mr. Piyush Kant 5. Mr. Ranjit Singh 6. Mr. Kamaljit Singh

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(2019-2020)

#### Orientation towards new academic session (08/7/2019)

A staff meeting was conducted for orientation of the faculty about the beginning of the
new session. The discussion was regarding Admission Process, Internship Workshop,
Semester Activity Record, Time Table, Responsibilities of the year.

#### True Translated Copy of the Meeting

#### Staff Meeting July, 2019

#### Agenda:-

- 1. Regarding admission 1st & 3rd Semester.
- 2. Pre-Internship workshop
- 3. Simulated teaching

Minutes of the meeting on 8 July, 2019 Venue: Principal Office Time: 10:30 am

#### Suggestions:

- The dates for the admission of 3<sup>rd</sup> semester will be 8, 9 and 10 July, 2019.
- The admission of 1<sup>st</sup> semester students will be done carefully keeping in mind the major and minor subject combinations and must be studied for at least 2 years.
- Rural area weightage will be given to those who have done their 10<sup>th</sup> and 12<sup>th</sup>(PSEB) from rural area school and CBSE affiliated schools in rural area will be given weightage after having signature with stamp and seal from Sarpanch of that particular rural area.
- In B.Ed seat matrix, seats of subject physical education and fine arts will be shifted to Science, Maths, Social science and languages.
- Language subject will be carefully checked for Honours Combination.
- Pre- Internship workshop will be from 10<sup>th</sup> July to 16<sup>th</sup> July. During 3<sup>rd</sup> Semester Internship workshop 5-7 B.Ed. will prepare videos of their lessons for record purpose.
- It was also Suggested by the Head of practicing school that the pupil teachers must guide students about career opportunities during morning assembly conducted in the schools and train them to use interactive/ smart boards while presenting their lessons.
- Discussion lessons of 3<sup>rd</sup> semester will be held from 17<sup>th</sup> July to 17<sup>th</sup> August 2019.
- · For Soft Skills (English), ICT based lesson plan will be prepared.
- Semester Activities will be organized in the following subjects:
  - 1. Inclusive Education
  - 2. Diversity
  - 3. Environment sustainability
  - 4. Professional Ethics etc.

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The meeting ended after deciding the above-mentioned points. Vote of Thanks was given to the Chairperson.

Dated: 20/03/2020 NOTICE This is to inform all the Administrative committee members that there will be a meeting on 20/03/2020 at 10.00 a.m in the office of the Principal. Agenda:-1. To review the effect of pandemic COVID 19 on Education 2. Student support services 3. Feedback from stakeholders 4. Staff appraisal 5. Mentoring activities 6. To plan for admissions 2020-21 Officiating Principal Administrative Committee:- Mrs. Alka Sharma · Mrs. HarneetKaur Dr. ShilpyArora Mr. Piyush Kant Sh. Avtar Singh Simranjit Kaur (Student) Simranjit Kaur Himanshu Himanshu (Student) Deepshikha (Alumni) · Sherry Dhir (Alumni) Sherry Dhie

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## Minutes of the Administrative committee meeting on 20th March 2020

Time: 10: 00 am

Venue: Principal Office

The following members are present in the meeting:-

- · Mrs. Alka Sharma
- Mrs. HarneetKaur
- Dr. ShilpyArora
- Mr. Piyush Kant
- Sh. Avtar Singh
- Simranjit Kaur
- Himanshu
- Deepshikha
- Sherry Dhir

#### Proceedings Agenda wise

- 1. There may be disruption in normal mode of teaching and the syllabus can be completed using online teaching platforms by considering the convenience of the
- 2. Respective teachers must ensure that syllabus is completed in time. Further, A whatsapp group will be created to communicate all the information's, decisions taken by the University and college to staff for the smooth functioning. Online Mid-term Examinations will be decided as per the guidelines of Panjab University. The administrative committee will provide opportunities to its faculty to join FDPs to enhance their digital skills.
- Feedback need to be collected from all the stakeholders.
- 4. Faculty performance appraisal need to be carried out.
- 5. Mentoring to be carried out using any digital / social media for the Physical and mental well-being of the students. It was decided that teachers should be in continuous link with students and provide opportunities to them to be involved for various awareness campaign against this pandemic decease.
  - It was decided that all the faculty members must attend various webinars being organised during this period to enhance their knowledge.
- 6. Members suggested for online admission campaign and online registration of the students for session 2020-21.

Officiating Principal

Kalal Majra, Khanna-Samrala Road



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Web-www.ascekhn.com E-mail: asce\_khn@yahoo.com

#### Responsibilities of the year (2019-20)

#### A.S.COLLEGE OF EDUCATION KALAL-MAJRA KHANNA College Committees/Cells for the session 2019-20 Admission Committee 1. Mrs. Harjeet Kaur (Students admission & documents verification) 2. Dr. Shilpy Arora (Students admission & documents verification) & (Students admission & documents verification) (Students admission & documents verification) 3. Mr. Hari Krishan 4. Ms. Rajni 5. Mrs. Alka Sharma (Re-verification admission form & Online admission Process) 6. Mrs. Hameet Kaur (Re-verification admission form & Online admission Process) भू (Online admission Process) 2009 7. Mr. Piyush Kant Administrative Committee 1 Mrs. Alka Sharma 2 Mrs. Harneet Kaur 3. Dr. Shilpy Arora L. V. 4. Mr. Piyush Kant L. N. 5. Mr. Avtar Singh Academic Committee Mrs. Alka Sharma Dr. Shilpy Arora 3. Mr Piyush Kant & Activity Record Committee 2. Mr. Piyush Kant Time -Table Committee I. Mrs. Alka Sharma 2. Dr. Shilpy Arora Morning Assembly Committee 1. Mrs. Harjeet Kaur Ha 2. Mrs. Harneet Kaur House Examination Committee i. Mrs. Alka Sharma 2. Ms. Rajni A Students Scholarships 1. Dr. Shilpy Arora 2. Mr. Hari Krishan 3. Mr. Piyush Kani (confine took only) & THE 4. Mr. Avtar Singh Officiating Principal

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Principal MWW

A.S. College of Education
Kalal Majra, Khanna-Samrala Road



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Web-www.ascekhn.com E-mail: asce\_khn@yahoo.com

#### A.S.COLLEGE OF EDUCATION KALAL-MAJRA KHANNA College Committees/Cells for the session 2019-20 Internal Quality Assurance Cell 1. Mrs. Harjeet Kaur. Har. 2. Mrs. Alka Sharma 3. Mrs. Harneet Kaur 4 4. Dr. Shilpy Arora 5. Mr. Hari Krishan 6. Ms. Rajni 7. Mr. Piyush Kant Internal Assessment Cell 1. Mrs. Harjeet Kaur 2. Mrs. Alka Sharma 3. Mrs. Harneet Kaur 4. Dr. Shilpy Arora 5. Mr. Hari Krishan 6. Ms. Rajni 7. Mr. Piyush Kant Hillu Proceedings /Meetings Record 1. Mrs. Harjeet Kaur + **Activity Club** 1.Mrs. Harneet Kaur Anti Ragging Cell Anti Ragging Cell 1. Mrs. Alka Sharma 2. Mr. Hari Krishan 3. Mr. Piyush Kant Grievance Redressal & Sexual Harassment cell 1. Mrs. Harneet Kaur 2. Dr. Shilpy Arora Legal Aid cell 1. Mrs. Harjeet Kaur 2. Dr. Shilpy Arora Press Note 1. Mrs. Harjeet Kaur 2. Mrs. Harneet Kaur

M

Mr. Piyush Kant
 Mr. Kamaljit Singh

Principal MWM

A.S. College of Education

Kalal Majra, Khanna-Samrala Road

Officiating Brincipal



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E-mail: asce\_khn@yahoo.com

### A.S.COLLEGE OF EDUCATION KALAL-MAJRA KHANNA

for the session 2019-20

College Committees/Cells
Internal Quality Assurance Cell
1. Mrs. Harjeet Kaur Hor 7 h
2. Mrs. Alka Sharma
3. Mrs. Harneet Kaur a
4. Dr. Shilpy Arora
5. Mr. Hari Krishan
6. Ms. Rajni
7. Mr. Piyush Kant Synik
Internal Assessment Cell
1. Mrs. Harjeet Kaur
2. Mrs. Alka Sharma
3. Mrs. Harneet Kaur
4. Dr. Shilpy Arora & her the
5. Mr. Hari Krishan

7. Mr. Piyush Kant Proceedings / Meetings Record 1. Mrs. Harjeet Kaur +

Activity Club

1.Mrs. Harneet Kaur

6. Ms. Rajni 👺

Anti Ragging Cell

1. Mrs. Alka Sharma

2. Mr. Hari Krishan 3. Mr. Piyush Kant

Grievance Redressal & Sexual Harassment cell 1. Mrs. Harneet Kaur

2. Dr. Shilpy Arora

Legal Aid cell

1. Mrs. Harjeet Kaur

2. Dr. Shilpy Arora

Press Note 1. Mrs. Harjeet Kaur

2. Mrs. Harneet Kaur

4. Mr. Kamaljit Singh

Officiating Principal

Principal

· A.S. College of Education Kalal Majra, Khanna-Samrala Road

M.



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Web-www.ascekhn.com E-mail: asce\_khn@yahoo.com

#### HANNA

College Committees/Cells for the session 2019		
Campus Cleanliness Comp	mittee	
1. Mrs. Harjeet Kaur Hol T. Ta		
2. Mr. Hari Krishan / 16-1		
3. Mr. Mandeep Kumar		
4. Mr. Parveen Kumar Control		
5. Mr. RakeshKumar Tida 21		
6. Mr. Manmohan Singh	ASE POL	
7. Mrs. Neelam Sharma		
Lawn Maintenance Comu	nittee 0 14	
1. Mr. Hari Krishan	110.	
2. Mr. Mandeep Kumar		
3. Mr. Raghu Raj Verma fan	in tem	
Generator Committee	4	
1. Mr. Hari Krishan		
2. Mr. Avtar Singh	7 - 01	
3. Mr. Manmohan Singh 1	(4)	
Purchase Committee	ng'p.	
1. Mrs. Harjeet Kaur		
2. Mrs. Alka Sharma	1.	
3. Mrs. Harneet Kaur Tho-		
4. Mr. Hari Krishan		
5. Mr. Piyush Kant		
6. Mr. Avtar Singh		
7. Mr. Kamaljit Singh		
8. Mr. Mandeep Kumar		
Alumni Cell		
1. Mrs. Alka Sharma		
2. Mrs. Harneet Kaur		
Teaching Practice Cell	1 Ke	
1. Mrs. Harjeet Kaur Har		
2. Mrs. Alka Sharma		
3. Mrs. Harneet Kaur		
4. Dr. Shilpy Arora		
5. Mr. Hari Krishan		
6. Ms. Rajni		
Guidance & Placement Ce	ell ,	
1. Mrs. Harjeet Kaur Hary	75	
2. Mrs. Harneet Kaur H	V	

Officiating Principal

Principal WWW

A.S. College of Education Kalal Majra, Khanna-Samrala Road



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(2020-21)

#### Orientation for the preparation during Pandemic (24/7/2020)

 A staff meeting was conducted when lockdown declared. Introduction of Online Teaching Platforms, Teaching during COVID-19 pandemic, Admission Process, Responsibilities of the year.

	Dated: 24/07/2020
	NOTICE
This is to inform a	If the staff members that there will be a meeting on 24/07/2020 at
11.30 a.m in the off	ice of the Principal.
Agenda:-	
Admission p	rocess and Online teaching of 3rd Semester
	Officiating Principal
Staff Members	. V 24's
Mrs. Harjeet     Mrs. Alka Sl	
Mrs. Alka Sl     Mrs. Harnee	
Dr. ShilpyA	
Sh. HariKris	
Dr. Gurmeet	
Mr. Piyush I	
	rt Sharma (Off. Principal A.S.Sen Sec. School, Khanna)
Simranjit Ka	110
Himanshu	
Deepshikha	(Students) Himanshy  (Alumni) Quiet do  (Alumni) Guietry Drie
Gurpreet Kan	ur (Alumni) Curpert Com
Sherry Dhir	(Alumni) Grerry Drie
Sh. Aytar Sir	ngh AsinA
Sh. Kamaljee	
	P

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Principal

A.S. College of Laucation

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Minutes of the Administrative committee meeting on 24th August 2020

Venue: Principal Office

Time: 11: 30 am

The following members are present in the meeting:-

- · Mrs. HarjeetKaur
- Mrs. Alka Sharma
- Mrs. HarneetKaur
- · Dr. ShilpyArora
- . Sh. HariKrishan
- · Dr. Gurmeet Singh
- Mr. Piyush Kant
- Sh. Uma Dutt Sharma (Off. Principal A.S.Sen Sec. School, Khanna)
- Simranjit Kaur (Students)
- Himanshu

(Students)

Deepshikha

(Alumni)

- Gurpreet Kaur (Alumni)
- Sherry Dhir

(Alumni)

- Sh. Avtar Singh
- . Sh. Kamaljeet Singh

#### Proceeding

1. As per the information given by Dean, Faculty of Education, P.U. Chandigarh that Due to Covid-19 it is not possible to carry on school internship programme for Semester III students of B.Ed. As the course is entirely related to school practice teaching and due to closure of schools, it is not possible to conduct the practice in schools as per prescribed rules. So, it was resolved in the meeting of Board of Studies dated 21/7/20 to swap the syllabi of semester i.e. of B.Ed. IV to B.Ed. Semester III. Further all external practical's of B.Ed. will be conducted internally in online mode.

Admission to 3<sup>rd</sup> semester will be done from 27/7/20 to 3/8/20,

Three days' workshop was organised for teachers on how to create class in google meet and google classrooms and appreciated the efforts of teachers to create their youtube channels and same training will be given to students for enhancement of their skills.

Online teaching for Semester III will start from 5/8/20 till further information from university. Information regarding final exams of semester IV will be given in whatsapp groups of staff and students.

Officialing Principal

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· A.S. College of Education

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Dated: 04/01/2021 NOTICE This is to inform all the staff members that there will be a meeting on 04/01/2021 at 10.00 a.m in the office of the Principal 1. Orientation of B.Ed. 1st semester 2. 2nd counselling B.Ed admission Online Final Exams of 3<sup>rd</sup> Semester Officiating Principal Staff Members • Mrs. HarjeetKaur Mrs. Alka Sharma Mrs. HarneetKaur Dr. ShilpyArora Sh. HariKrishan Dr. Gurmeet Singh Mr. Piyush Kant (Student) Simmy & Kang Simranjit Kaur (Student) Himan Am Himanshu (Alumni) Diky Deepshikha (Alumni) Current (see Gurpreet Kaur (Alumni) Sherry Duis Sherry Dhir Sh. Avtar Singh . Sh. Kamaljeet Singh

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Principal MWOY

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#### Responsibilities of the year (2020-21)

#### College Committees/Cells for the session 2020-21 (Students admission & documents verification) Admission Committee (Students admission & documents verification) I. Mrs. Harjeet Kaur (Students admission & documents verification) (Re-verification admission form & Online admission Process) 2 Dr. Shilpy Atom 3. Mr. Hari Krishan 4. Mrs. Alka Sharma 5. Mrs. Harnee: Kaur (Online admission Process) 6. Mr. Piyush Kant Administrative Committee L Mrs. Alka Sharma 2. Mrs. Harneet Kaur \ 3. Dr. Shilpy Arora 4. Mr. Piyush Kant 3 5. Mr. Avtar Singh R Academic Committee L Mrs. Alka Sharma 2. Dr. Shilpy Arora 3. Mr. Piyush Kant 🖔 Activity Record Committee 1. Mrs. Harneet Kaur Ho 2. Mr. Piyush Kant () Time -Table Committee I. Mrs. Alka Sharma 2. Dr. Shilpy Arora Morning Assembly Committee 1. Mrs. Harjeet Kaur Ho TTK 2. Mrs. Hameet Kaur XA House Examination Committee Mrs. Alka Sharma Mr. Aviar Smith 15. Students Scholarships I. Dr. Shilpy Arera 24 Mr. Hari Krishan 3. Mr. Piyush Kant 1, 4. Mr. Avtar Singh \_ A Officiating Principal Principal · A.S. College of Education Kalal Majra, Khanna-Samrala Road

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Principal MWOY

AS. College of futation

Kalal Majra, Khanna-Samrala Road



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Web-www.ascekhn.com E-mail: asce\_khn@yahoo.com

# A.S.COLLEGE OF EDUCATION KALAL-MAJRA KHANNA College Committees/Cells for the session 2020-21 Internal Quality Assurance Cell 1. Mrs. Harjeet Kaur 2. Mrs. Alka Sharma 3. Mrs. Harneet Kaur 4. De Shilber Arma 3. Mrs. Harnece Kann 4. Dr. Shilpy Arora 5. Mr. Hari Krishan 6. Mr. Piyush Kant Internal Assessment Cell I. Mrs. Harjeet Kaur - John Ker Z. Mrs. Alka Sharma Mrs. Harneet Kaur - John Ker J. Dr. Shiller Andre 4. Dr. Shilpy Arora 5. Mr. Hari Krishan 6. Mr. Piyush Kant Proceedings / Meetings Record Activity Club 1.Mrs. Harneet Kaur 1. Mrs. Alka Sharma 2. Mr. Hari Krishan 3. Mr. Piyush Kant Grievance Redressal & Sexual Harassment cell 1. Mrs. Harneet Kaur 2. Dr. Shilpy Arora & Legal Aid cell 1. Mrs. Harjeet Kaur Ha 2. Dr. Shilpy Arora 1. Mrs. Harjeet Kaur Harff Ka. 2. Mrs. Harnest Kaur 2. Mrs. Harneet Kaur Al. 3. Mr. Piyush Kant 3. Mr. Piyush Kant 4. Mr. Kamaljit Singh Officiating Principal Principal

- A.S. College of Education

Valal Maira Khanna-Samrala Road

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Princip

A.S. College

Kalal Majra, Khanna-Samrala Roau



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Web-www.ascekhn.com E-mail: asce\_khn@yahoo.com

A.S.COLLEGE OF EDUCATION KALAL-M	IAJRA KHANNA
College Committees/Cells for the session	on 2020-21
Campus Cleanliness Committee  1. Mrs. Harjeet Kaur 2. Mr. Hari Krishan 3. Mr. Mandeep Kumar 4. Mr. Parveen Kumar 5. Mr. RakeshKumar 6. Mr. RakeshKumar 7. Mrs. Neelam Sharma	
Lawn Maintenance Committee  1. Mr. Hari Krishan  2. Mr. Mandeep Kumar  3. Mr. Raghu Raj Verma	
Generator Committee  1. Mr. Hari Krishan  2. Mr. Avtar Singh  3. Mr. Manmohan Singh	
Purchase Committee  1. Mrs. Harjeet Kaur 1 2. Mrs. Alka Sharma 3. Mrs. Harneet Kaur 4. Mr. Hari Krishan 5. Mr. Piyush Kant 6. Mr. Avtar Singh 7. Mr. Kamaljit Singh 8. Mr. Mandeep Kuman	
Alumni Cell  1. Mrs. Alka Sharma 2. Mrs. Harneet Kaur	
Teaching Practice Cell  1. Mrs. Harjeet Kaur  2. Mrs. Alka Sharma  3. Mrs. Harneet Kaur  4. Dr. Shilpy Arora  5. Mr. Hari Krishan	
Guidance & Placement Cell  1. Mrs. Harjeet Kaur Ha  2. Mrs. Harneet Kaur	Officiating Principal

Principal AMOV

- A.S. College of Education

Kalal Majra, Khanna-Samrala Road



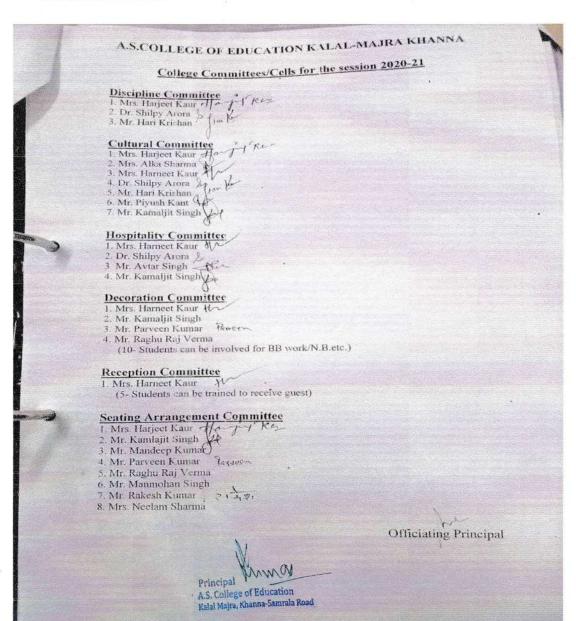
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Principal

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Fax: 01628-226570 Web-www.ascekhn.com E-mail: asce\_khn@yahoo.com

#### Certificates of Staff members who are oriented by joining various Faculty Development Programmes.





#### National Workshop (Faculty Development Programme)

(Through Online Mode)

On

Managing Virtual Classrooms and Open **Educational Resources** 

Sr. No. 153

June 24-29, 2020

Centre for Academic Leadership and Education Management (CALEM).

Panjab University, Chandigarh
under the Aegis of PMMMNMTT, MHRD, Govt. of India in collaboration with
SWAYAM Cell, Institute of Educational Technology and Vocational Education & University Business School, Panjab University, Chandigarh

This is to certify that Prof. Dr. Mr. Ms. Vimal Vidushy from A. S. College Of Education, Khanna has successfully completed FDP on "Managing Virtual Classrooms and Open Educational Resources".

Prof. Jatinder Grover Coordinator, CALEM Dean, Faculty of Education. Panjab University, Chandigarh.

Dr. Vishal Sharma Programme Coordinator Coordinator, SWAYAM Cell, Panjab University, Chandigarh Kanino .

Dr. Kanwalpreet Kaur. Programme Coordinator Chairperson, IETVE, Panjab University, Chandigarh Typodopo doney

Dr. Tejinderpal Singh. Programme Coordinator University Business School, Panjab University, Chandigarh.

Principal. A.S. College of Education Kalal Majra, Khanna-Samrala Road



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National Workshop

(Faculty Development Programme)

Technology and Instructional Reforms with reference to Online Teaching, Learning & Evaluation (Through Online Mode)

Sr. No. TECH-295

July 15-20, 2020

Organized by

Centre for Academic Leadership and Education Management (CALEM), Panjab University, Chandigarh under the Aegis of PMMMNMTT, MHRD, Govt. of India in collaboration with

SWAYAM Cell & Institute of Educational Technology and Vocational Education, Panjab University, Chandigarh

CERTIFICATE

This is to certify that Prof./ Dr./ Mr./ Ms. Vimal Vidushy from A. S. College Of Education, Khanna has successfully completed FDP on "Technology and Instructional Reforms with reference to Online Teaching, Learning & Evaluation".

Prof. Jatinder Grover Coordinator, CALEM Dean, Faculty of Education Panjab University, Chandigarh

Dr. Vishal Sharma Programme Coordinator Coordinator, SWAYAM Cell Panjab University, Chandigarh

Dr. Kanwalpreet Kaur Programme Coordinator Chairperson, IETVE Panjab University, Chandigarh

Prof. Kirandeep Singh, Programme Coordinator Chairperson, Deptt. of Education Panjab University, Chandigarh,



#### National Workshop

(Faculty Development Programme)

Technology and Instructional Reforms with reference to Online Teaching, Learning & Evaluation (Through Online Mode)

Sr. No. TECH-181

On July 15-20, 2020

Organized by

Centre for Academic Leadership and Education Management (CALEM), Panjab University, Chandigarh

under the Aegis of PMMMNMTT, MHRD, Govt. of India in collaboration with SWAYAM Cell & Institute of Educational Technology and Vocational Education, Panjab University, Chandigarh

CERTIFICATE

This is to certify that Prof./ Dr./ Mr./ Ms. Alka Sharma from A. S College of Education Kalal Majra, Khanna, Ludhiana has successfully completed FDP on "Technology and Instructional Reforms with reference to Online Teaching, Learning & 🖁 Evaluation'

Prof. Jatinder Grover Coordinator, CALEM Dean, Faculty of Education Panjab University, Chandigarh.

Dr. Vishal Sharma Programme Coordinator Coordinator, SWAYAM Cell Chairperson, IETVE Panjab University, Chandigarh

Dr. Kanwalpreet Kaur Programme Coordinator

Prof. Kirandeep Singh. Programme Coordinator Chairperson, Deptt. of Education Panjab University, Chandigarh.

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MINISTRY OF YOUTH AFFAIRS & SPORTS, GOVT, OF INDIA

INSTITUTE FOR DEVELOPMENT AND COMMUNICATION (IDC)



	Jourse Certi	ificate
This is to certify that Ms/Mr. /Dr	Harnest Kaus	of his lotting of Education
School/College Kolal - Majra	Khanna	has successfully completed
the training orientation course for	NSS Programme Officers	held from 21 02 2070 to 21 02 2020
at 6723300, Chandigo	irth	
		0
Coordinator Training		Director
E.T.L/LD.C. Chandigarh		FTLADC Chandiough

#### SANT DARBARA SINGH COLLEGE OF EDUCATION FOR WOMEN, LOPON (MOGA) Pb. (Affiliated to Panjab University Chandigarh)



In collaboration with The Sant Zora Singh Lopon Charitable Trust, Wolverhampton, U.K. Organized



Seven Days Faculty Development Programme

**Emerging Aspects of Research in Social Sciences** March 22-28, 2021

#### CERTIFICATE

This is to certify that Dr. Gurmeet Singh, Assistant Professor, A.S. College of Education, Kalal Majra. Khanna has participated in Seven Days Faculty Development Programme on Emerging Aspects of Research in Social Sciences from 22-28 March. 2021.

President

D.S. College of Edu. for Women.

Principal S.D.S College of Edu. for Women.

Dr. Rakhi

FDP Coordinator Assistant Professor S.D.S College of Edu. for Women, Lopen

Ms. Gurjit Kaur

FDP Coordinator Assistant Professor S.D.S College of Edu, for Wom Lopon



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#### GHG KHALSA COLLEGE OF EDUCATION GURUSAR SADHAR, LUDHIANA

In Collaboration with

Council For Teacher Education Foundation

(Punjab and Chandigarh Chapter),

Bombay Teachers' Training College,
A Constituent College of HSNC University, Mumbai
The Best Health Solutions, Johannesburg, South Africa





This is to certify that

Dr. Gurmeet singh

Assistant Professor , A.S. COLLEGE OF EDUCATION, KALAL MAJRA, KHANNA

Participated in Seven Days Faculty Development Programme

On

RESOURCE MOBILIZATION-LOCAL TO GLOBAL (Monday, 08.02.2021 to Sunday 14.02.2021)

JE Thund

Secretary, Governing Council, GHG Khalsa Colleges, Gurusar Sadhar Parena.

Principal GHGKCE, Gurusar Sadhar Manu

IQAC Coordinator GHGKCE, Gurusar Sadhar Mac Coordinate

IQAC Coordinator BTTC, Mumbai

Principal

A.S. College of Education

Kalal Majra, Khanna-Samrala Road